



British Columbia Human Rights Tribunal

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January 17, 2019

Via Email

Clea F. Parfitt
407 - 825 Granville Street
Vancouver, BC V6Z 1K9

Michael Wagner
Roper Greyell
1850-745 Thurlow Street
Vancouver, BC V6E 0C5

Dear Parties:

Re: **Glynnis Kirchmeier and Glynnis Kirchmeier obo Others v. University of British Columbia**

(Case Number: 14965)

I attended a case management conference at the request of the parties on January 17, 2019. Present were Clea Parfitt and another whose name I unfortunately did not record, and Michael Wagner.

The issues to be canvassed were related to:

1. The communication to members of the class;
2. The adequacy of UBC's search for disclosable documents; and
3. Redaction of disclosure documents.

The issues were thoroughly discussed between counsel and counsel will move ahead to seek resolution of the issues 2 & 3 on the basis discussed.

On the issue of communication to the class issue I order as follows:

Ms. Kirchmeier is to provide UBC with information respecting which students or former students have reported not receiving the representative complaint package [the Package] who should have, their contact information and the faculty member or administrative staff person at UBC who they reported sexual misconduct to.

UBC will investigate what occurred respecting the failure to provide the Package to those individuals and will advise Ms. Kirchmeier respecting the information received in that investigation and will provide each person named by Ms. Kirchmeier, who is within the Class, with the Package.

A handwritten signature in black ink, appearing to read "Norman Trerise". The signature is fluid and cursive, with the first name "Norman" written in a larger, more prominent script than the last name "Trerise".

Norman Trerise
Tribunal Member