



British Columbia Human Rights Tribunal

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June 19, 2019

Via Email

Clea F. Parfitt
407 - 825 Granville Street
Vancouver, BC V6Z 1K9

Michael Wagner & Jennifer Devins
Roper Greyell
1850-745 Thurlow Street
Vancouver, BC V6E 0C5

Dear Parties:

Re: **Glynnis Kirchmeier and Glynnis Kirchmeier obo Others v. University of British Columbia**

(Case Number: 14965)

The BC Human Rights Tribunal [**Tribunal**] has received an application for document disclosure and costs from the Complainant.

I am setting the following schedule for submissions:

- The Respondent has until **July 17, 2019** to provide the Tribunal and the other parties with a written response to the application; and
- The Complainant has until **July 31, 2019** to provide the Tribunal and the other parties with a written reply to the response.

The Tribunal can only make a decision based on the information you provide. It is up to you to provide the information you consider important to your written response or reply. For example, you should attach any information, such as an affidavit or other documents, that supports what you say.

Delivery of your documents to all participants **and** the Tribunal must occur by the close of business day, 4:30 p.m., on the due date listed above. Go to www.bchrt.bc.ca and click on *Law Library* and then *Rules of Practice and Procedure*, Part 2, for more information about the delivery of documents.

Submissions received after the due date may be rejected unless the Tribunal allows a request to file late submissions. Go to www.bchrt.bc.ca and click on *Law Library* and then *Rules of Practice and Procedure*, Rule 28(3) for more information about getting an extension of time to file

submissions. To learn more about requesting an extension of time to make your submissions go to the Tribunal's website: <http://www.bchrt.bc.ca/complaint-process/make-application/request-time.htm>.

An application or submission may rely on a legal authority. Most legal authorities are available on <https://www.canlii.org/>. The Tribunal's practice direction regarding legal authorities is found on the Tribunal's website here: <http://www.bchrt.bc.ca/law-library/practice-directions/legal-authorities.htm>. If you need a paper copy of a legal authority that another participant relies on, you should immediately ask them for a copy.

Yours truly,

A handwritten signature in black ink, appearing to read 'D. Varnals', written in a cursive style.

Daniel Varnals
Case Manager